



Droitwich Cycling Club Safeguarding Report Form

Club:	Date:
Your Name:	Your Role:
Address:	
Email:	Telephone No:

Name of Child/Adult at Risk:	
DOB:	BC Membership Number:
Address:	
Parents/Carers Aware of Concern: YES/NO	
If NO please state the reason why:	
Parents/Carers Names:	Parents/Carers Address:
Email:	Telephone No:
Any known siblings: YES/NO	
If YES please provide details:	



Details of the concern: [include: date; time; location; and nature of the incident/concern]

Additional information: [include: witnesses; corroborative statements; record anything said by those involved etc]

Action taken: [include: who has been informed of the incident/concern; has contact been made with the Police, Social Care, British Cycling and/or any other relevant organisation]

If an incident identifies a person of concern please provide any known details below:

Name:	Role:
BC Membership Number:	Address:
Club:	
Email:	Telephone No:



Is the person aware that there is a concern? YES/NO

If YES, what was their response?

Please provide contact details for any Relevant Others [include: witnesses; event officials, police attending; social care etc]

Please indicate if any Relevant Other is U18 and provide contact details for parents.

Name:

Contact Details:

Role:

U18 Y/N

Name:

Contact Details:

Role:

U18 Y/N

Name:

Contact Details:

Role:

U18 Y/N

Name:

Contact Details:

Role:

U18 Y/N

Signed:

Date:

Privacy Notice

The information provided on this form will be used to safeguard children and individuals at risk in line with Schedule 1 Part 2 Paragraph 18 of the Data Protection Act 2018. This information may be shared with British Cycling Compliance Department, regional bodies, individuals who are subject of an investigation and/or statutory agencies, where there is a clear need to do so.

For more information about how British Cycling manages personal data please see the Data Privacy Notice at <https://www.britishcycling.org.uk/privacynotice>